



POSITION DESCRIPTION

Position Title: Motor Mechanic/Technician

Location: Leeton NSW

Hours: 8am to 5pm Monday - Friday (1 hour lunchbreak)

Plus rostered NRMA Roadservice

Reports to: Service Manager

Applications Close: Friday 13th March 2020

Position Summary:

General mechanical work, as well as after hours overtime remuneration for NRMA Roadservice on a roster basis.

Key responsibilities:

Providing expert advice in relation to current mechanical condition of vehicles
Taking all necessary steps to diagnose to ensure the correct operation of vehicles sold under dealer warranty including the dismantling and reconstruction or replacement of faulty components
Repairing the mechanical parts of the motor vehicle such as the engine, transmission and the suspension systems
Reporting all necessary work, service or repairs to service manager and record using in-house databases or reporting systems
Providing guidance and training to apprentice service technicians
Maintaining an up to date knowledge of all mechanical issues and changes relating to dealer product range
Maintaining a safe working environment through ensuring the correct operation of all tools and specialised equipment
Ensuring the safe work practices
Test driving and conducting final assessments on conclusion of service/repairs
Demonstrate behaviours that align with company policies, organisational values
Contribute to building a positive team spirit
Must be prepared to continue to do ongoing manufacturer training

Essential Criteria:

Qualifications as a Motor Mechanic/Technician
Must possess industry level certification to operate as a Motor Vehicle Mechanic in relevant state, territory or jurisdiction
Developed knowledge of the automotive industry
Ability to work productively in an autonomous environment
Highly motivated
Customer Service focused
Ability to manage time effectively and multi-task where required
Ability to contribute to building a positive team spirit
Ability to uphold organisational values
Current Australian Manual Drivers Licence